



MAY 2018

Minehead BID Company is Looking For Directors

Dear BID Voter

Last month Minehead Business Improvement District was given a majority vote to deliver the BID Business Plan over the next 5 years. The turnout of eligible voters was 61% and 68% voted in favour. This represents well over 70% of the rateable value. This is a very positive result and we are very grateful to all of you who voted and to all of you who worked so hard with us to achieve it.

Now the work begins for us to start delivering on those promises that we set out in the BID Business Plan. The first task is to set up Minehead BID Ltd a not-for-profit, company limited by guarantee with a Board of up to 9 Directors. They will be elected by you to represent BID levy paying businesses in the following sectors: -

- | | |
|-----------------------------------|---------------|
| ○ Multiple retailers | x 1 director |
| ○ Independent retailers | x 2 directors |
| ○ Licensed hospitality | x 1 director |
| ○ Unlicensed hospitality | x 1 director |
| ○ Professional and other services | x 1 director |
| ○ Large tourist attraction | x 1 director |
| ○ Local Authority | x 1 director |
| ○ Minehead Chamber of Commerce | x 1 director |

This Board will be responsible for the financial and legal management of the company, recruiting and managing the BID Manager, monitoring and steering the delivery of the Plan and for representing businesses in their area (see guidance notes for Directors attached).

The purpose of this letter is to invite you to nominate a colleague or yourself to be elected to the Board. To apply, please complete the enclosed nomination form and return it by **5pm Friday 25 May 2018**.

When all nominations have been received, sectors with an over-subscription of candidates will be determined by postal ballot. Accountants, Amherst and Shapland in Irnham Road, Minehead, will oversee this ballot to ensure that it is conducted impartially and democratically,

Please note that the Local Authority and Minehead Chamber of Commerce Directors will be appointed directly by those organisations.

If you would like to nominate a colleague or yourself, please submit your signed nomination by completing the attached form, and return it in the addressed

envelope enclosed, by post or hand to Minehead BID, c/o Amherst & Shapland, 4. Irnham Road, Minehead TA24 5DG, by 5pm on 25 May2018

Or

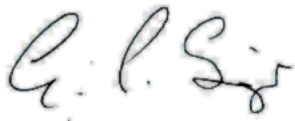
Download the form from the website www.Mineheadbid.co.uk and email the completed form to: info@Mineheadbid.co.uk

The BID Board will have a vital role to play in ensuring that Minehead BID is successful, so much depends upon the professionalism, strength, commitment and enthusiasm of the Board. If you would like to be part of this new and exciting venture for Minehead please read the attached notes for Directors and send us your nomination.

In order for us to keep in touch with you in future, under the new General Data Protection Regulations (GDPR) coming in to force at the end of May, we have to ask you if you would like us contact you on all the matters relating the BID. For example: newsletters, promotional opportunities, election of Board members, surveys, notices of meetings, company finances, etc. Please would you complete and return the enclosed Data Protection consent form and return it to us as soon as possible in order that you can be fully informed and participate in the Minehead BID. This form will also be available on the website (www.mineheadbid.co.uk), for you to download and return.

Many thanks indeed for your participation so far, we are looking forward to working with you in future to build a vibrant and successful Minehead for everyone.

Yours sincerely



Graham Sizer
Chairman Minehead BID Steering Group

If you want to discuss this role in more detail, then please give me call on 01643 707623 or Lucy Ball on 07813 343209.



Minehead BID Company Board of Directors – Nomination Form
To be returned by 5pm Friday 25th May 2018.

You may submit ONE nomination. You can put yourself forward to be a Director or nominate someone else who is a * Minehead BID levy payer/voter.

Name of Nominee.....

Name of Business.....

***Sector Directorship (please tick relevant box):**

Multiple retail []

Independent retail []

Licensed hospitality []

Unlicensed hospitality []

Large tourist attraction []

Professional & other services []

(To include beauty, health, finance, property, legal etc)

The Minehead Chamber and Local Authority seats will be appointed directly by those organisations.

Business Address.....

Postcode Email

Phone Is your business a Minehead BID levy payer/voter?

*Y/N

***If you are unsure which sector applies to you, please contact us.**

If you are nominating on behalf of someone else please complete fields below

Nominated by? (Your name)

Please print.....Business name.....

Signed..... Dated.....

Nominee nameis your business a BID levy payer/voter? *Y/N

Signature of nominee..... Dated.....

***Only Minehead BID levy payers can nominate and be elected to the BID Board.**

In no more than 500 words please would you explain (overleaf) why you think you are suitable for this role. NB this information may be used on the ballot paper.